

TO -

JOB INVOICE

☐ CONTRACT

ORDER TAKEN BY

☐ DAY WORK

JOB NAME/NUMBER

001001

CUSTOMER'S ORDER NUMBER

 \square EXTRA

YOUR COMPANY NAME

Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

						JOB LOCATION				
TERMS:		_	JOB PHONE	STARTIN	NG DATE					
QTY.	MATERIAL	MATERIAL PRICE				DESCRIPTION	I OF WO	RK		
						OTHER C				
						OTHER C	HANGES			
							TOTAL OTHER			
						LABOR	HRS.	RATE	AMOL	JNT
							TOTAL L	ABOR		
DATE COMPLETED TOTAL MATERIALS						ТО	RIALS			
							TOTAL C	TAX		
ignature										
ork ordered by _ I hereby ackn	owledge the satisfactory completion			Т	OTAL					



Before filling in section below, detach this sheet or place a writing plate between this sheet and carbon on other side.

JOB COST RECORD

DESCRIPTION	QUANTITY HOURS	QUANTITY @		MATERIALS		LABOR		Other Expenses		TOTAL COST	
				T0711			O.D.	TOTAL			200=
				TOTAL MAT	ERIAL —	— TOTAL LAB	OR —	— TOTAL OT	HER —	— TOTAL	COST —
EMARKS						TOTAL SELLING PRICE					
						LESS TOTAL COST					
						GROSS PROFIT					
						LESS		RHEAD CC			
						%	OF S	SELLING PI	RICE		
								NET PRO	OFIT		